

Visual Management Guide

United States Department of Agriculture The FAS Symbol

Foreign Agricultural Service **Its Purpose and Use** 

June 2001





# Foreign Agricultural Service Identity

All organizations have an identity in the eyes of their public, whether or not an organization attempts to form one. These identities are derived from cumulative judgments of responses to products, services, personal contacts, and perceived mission. To create a positive perception, an organization must make an effort to present itself in a consistent and clear manner with understandable communication materials backed by the delivery of quality products.

The Foreign Agricultural Service has a longstanding reputation for quality personnel, products, and services. These products and services have been identified under a number of banners, including an existing FAS "world" symbol that has been used for decades. With the issuance of the new FAS symbol, the agency reinforces its identity under one banner that will be used to brand all of its activities worldwide.

The new FAS symbol has been established to create an image more in keeping with the agency's broad mandate and to align its identity closely with the Department. Consistent presentation of the symbol will reinforce agency identity and help to place the FAS brand on trade activities for American agriculture.

#### Meaning

The FAS symbol has three elements. The dominant element is a graphic with an icon of the world over an icon of soil that represents American agriculture. The second element is the agency's name and that of the Department. Another element, the slogan "Linking U.S. Agriculture to the World," is used with the symbol as communication goals demand. The slogan stands as a qualifier for the agency's mission.

#### **Uses**

The FAS symbol shall be used with all information materials for all media generated by the agency. This includes print material (stationery,

publications, posters, advertising, banners, and the like), dimensional material (exhibits, trade shows, seminars, events, conventions, sign systems), and electronic material (video, Internet, Web sites, and interactive exhibits).

# **Relationship to Other Symbols**

The FAS symbol is a representation of one of the Department of Agriculture's many agencies. When used with the USDA symbol, it shall generally appear as a subset (one of the agencies) of the Department. When used with the symbols of other agencies of USDA, or with other Departments, it should be displayed in an equal manner or as may be determined by agreement. Its relationship to other symbols being utilized by FAS is governed by the FAS Public Affairs Division.

#### With Private Sector Partners

With private sector partners the FAS symbol may be displayed as appropriate, with the following caveat: The

#### **Basic Symbol**



#### **Basic Symbol With Slogan**



# **Typical Signatures**





FAS symbol shall not be displayed in a manner that constitutes warranty of private sector organizations, products, services, or endeavors, or that appears to favor one private sector organization or product over another. Private sector partners must obtain written permission to use the FAS symbol from the FAS Public Affairs Division.

The Symbol, the Agency's Signatures, and Manner of Display

Symbol. The basic FAS symbol is the world and agriculture graphic.

Signatures. The elements of the symbol are used in different configurations for various products and media, and at times with the name of the Department. These configurations become the agency's signatures. The type font selected for FAS identity is Futura in the weights Medium, Book, Bold, and Heavy. The proportion and relationship of the FAS initials, the graphic, and the manner of display with the agency and Department

name are fixed by design. Do not recreate them in any manner.

For an electronic version of this guide, examples for using the FAS symbol, and camera-ready art of the symbol and signatures go to:

http://www.usda.gov/agency/oc/design, select Resources, select Visual Management Guides. Under the heading Agency Specific Guides, select The FAS Symbol, Its Purpose and Use.

#### Color

Generally, the FAS symbol shall be shown in one color, usually black, or in one of the Pantone Matching System (PMS) colors. The preferred single color other than black is dark blue. The selected two-color version of the symbol is specified in PMS 186 (red), and PMS 288 (blue). When shown in two colors, the colors within the symbol shall not be mixed or portrayed in any other way than as shown.

The words that are part of the symbol (FAS initials, the agency name spelled out, the initials USDA, the Department name spelled out, and the slogan) are always in the preferred colors, black or blue. When multiplecolor reproduction is needed, the two PMS colors are formed by "building" with the four basic colors used in the printing industry known as CMYK (C=Cyan, M=Magenta, Y=Yellow, K=Black). Percentages of the basic colors are specified in order to obtain the FAS colors. Thus: PMS 186; C=0, M=91, Y=76, K=0. PMS 288; C=100, M=65, Y=0, K=30.5.

#### **FAS Symbol Colors**



#### Slogan:

# Linking U.S. Agriculture to the World





#### **Signature Reversed**

When the symbol is presented on a dark background, reverse (drop out) the symbol to the background color.



# **Typical Applications**

These products represent typical ways in which the FAS symbol may be applied to information products.

Materials for national public distribu-

tion, and administrative materials such as the FAS letterhead shown below, adhere to the Department's Visual Management System. Products unique to the agency adhere to standards established by the USDA's Office of Communications and the FAS Public Affairs Division.

# **National Publications**

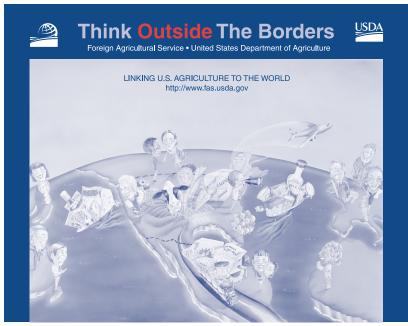


Publication, National Standard



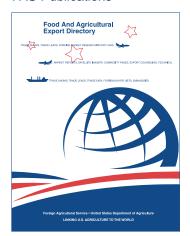
Department Letterhead With FAS Symbol

# **Dimensional Materials**



FAS Exhibit

#### **FAS Publications**



Special Reports



Periodicals

# **Electronic Materials**



Web site